

HEATHFIELD PARTNERSHIP TRUST LTD

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Heathfield Partnership Executive

Minutes of the meeting held on Tuesday 18 April 2017 at 6.00pm at The King's Church.

<u>Present:</u>	Colin Williams	-	Chairman & Trustee
	Lin Plant	-	U3A
	Peter Bailey	-	Trustee
	Bill Philips	-	Chairman, Age Concern
	Ruth Buckingham	-	Christian Aid
	Ruth Waller	-	Heathfield Street Pastors
	Margaret Hughes	-	Churches Together
	Joanne Aldous	-	Partnership Co-ordinator (Minute taker)

1. **Apologies:-**

1. Were received from Sheran Crichton, Jean Holmwood, Tim Williams, Tim Hough, Laura Heales and Ann Kenward, Heathfield Volunteer Centre,

2. **Minutes of the meeting held on 24 January 2017:-**

1. The minutes were accepted and signed as a true record of the meeting.

3. **Matters Arising:-** *(to save duplication, please consult the previous minutes if clarification is needed)*

3.(4a) **REACTION**. Heathfield Park Development. Richard will write to Freedom Leisure and see if there are any updates on the plan available. UPDATE: No planning application received yet from the Park.

5.(15.4) **Responders' Scheme**. **REACTION**. Tim Williams agreed to advise Mike Hepworth of the sites of PADs, so these can be advised on the Age Concern Buses. **REACTION**

6.(20.2) **Any other business**. **REACTION**. Laura confirmed that Adult Social Care Services have a 'safe guarding team' and will email Mike their details. **REACTION**

7.(20.3) Jean could not make the meeting PCC meeting but will send a letter.....**REACTION**. Laura will talk to Mike.....**REACTION** The Waldron Church has a team called 'Linked Hands' who are linked to Heathfield and talk to lonely people.

7. **Farmers Market:-**

5. Jean will enquire whether '21 whiskies' would attend a market free.... **REACTION**

14. **U3A:-**

4. Joanne suggested a stall at the Farmers' Market for speakers and Lyn will forward details of speakers to Joanne..... **RECEIVED**

4. Sport & Leisure:-

(a) Swimming Pool

1. Nothing to report.

5. Financial Report:-

1. The balance as at 31 March 2017 stands at £62,145,06.
2. There were no questions asked about the accounts.

6. IT Report/Website:-

1. Website hits are approximately 5,500 hits per month.
2. Increased Farmers Market activity on Facebook.

7. Farmers Market:-

1. Stalls numbers - January 10, February 13, March 16 and April 18.
2. Total number of enquiries since January: 17; 10 of those booked. 4 I said no to as not suitable to attend and 3 didn't hear back from.
3. Started in January offering half a stall to new traders and this is attracting people.
4. Increased information on social media.
5. Looking to see if can reduce insurance (renewal date in May). The Partnership Board have agreed to pay the insurance in May to help with the farmers market funds.

8. Inward Investment:-

(a) Incubator Units:-

1. Nothing to report.

(b) Broadband:-

1. Nothing to report.

9. Transport:-

1. There has not been a meeting for a long while and no trips have been undertaken since August 2016.
2. There is no need for the committee to meet.

10. LAT:-

1. No meeting held since September 2016 as Chief Inspector Leet was not able to attend the meeting scheduled for January.

11. Street Pastors:-

1. No major problems being reported and the youngsters are pleased to see them.
2. The business owners find it reassuring to have the Pastors patrol the town.
3. There will be some Pastors on duty at the Heathfield Show.
4. At the end of June Heathfield will be celebrating 10 years.
5. Currently recruiting for new volunteers.

6. Ruth Waller is leaving as co-ordinator at the end of June. Ray Cade will attend the next meeting whilst a replacement is being sought.

12. Churches Together:-

Margaret Hughes read out the following report:

Annual General Meeting - Wednesday 26th April 7.30pm Cross in Hand Methodist Church. - Open meeting with speaker from Christians Against Poverty.

Christian Aid - A lent lunch was held and raised £80 for DEC East Africa Appeal.

Christian Aid Week 14th - 20th May with collections in Heathfield on 19th & 20th May.

Cake & Coffee Morning St Richard's Church, 17th May 11.00am.

Phil Hinde is doing a sponsored walk from Etchingham to Chichester. He can be sponsored at www.justgiving.com/Philwalkstochichester.

Annual sponsored Walk 16th September.

Lent & Easter - The meetings at the Community centre were led by the different churches, resulting in interesting and varied sessions attended by about 80 people at every session.

Good Friday started with a service at a packed Union church and about half the congregation then walked along the High Street, to the Fire Station, stopping a couple of times on route for readings and a hymn.

Books will be distributed to all primary school leavers in July.

Future Events:

United Services 6.30pm 23rd April Songs of Praise at St Georges Broad Oak

6.30pm 21st May at Etchingham Church

United morning service 11.00am, 11th June Community Centre (note date change) - speaker Rachel Gardner of Girls Brigade - Followed by Lunch at local venues.

24 hour Prayer Vigil Friday 5th/Saturday 6th May, St Richard's Church.

27th May Sanctuary Space at Heathfield Show - to include Quiet space, Children's area, baby changing and feeding facilities.

13. Heathfield Works!:-

1. Being renamed as Wealden Works! and will start early May.
2. Interviewing for staff tomorrow morning.
3. There are various bids out to funders; 80-100K is needed per year.
4. Age Concern will be including an article in their next newsletter.
5. Address for donations to go out to Churches Together. **ACTION: PB**
6. JA thanked Churches Together for their £500 donation towards the project.
7. The project is one of the Co-Op local community fund projects starting April 2017. If you are a Co-Op member please register.

14. U3A:-

1. All members have renewed plus 10 new people have joined and it is thriving.
2. 3 new interest groups are starting.
3. Need to replace trustees next year which entails giving up 2 hours per month.

15. Responders' Scheme:-

Tim Williams's report was read out in his absence:

I would be grateful if you could advise the Partnership that the First Responder scheme continues to progress, has good community support, now has fifteen volunteers most of whom are in operation, and has just been advised that the local Co-op has raised £6,900 towards further defibrillators and training equipment, for which we thank both the Co-op and its local shoppers.

16. Age Concern:-

1. Please see the end of these minutes for Bill Philps's report.
2. CW to mention at Le Marche meeting that Age Concern want a stall. **ACTION: CW**

17. Chamber of Commerce:-

1. New membership year just started so waiting to find out who renews/joins for 2017-18.
2. Christmas event date set for Saturday 2 December, with all stalls situated in WDC car park behind Tesco's.
3. Wealden Works! will give a presentation at the July breakfast.

18. AiRS:-

1. No report available.

19. Christian Aid - renewable energy:-

1. Ruth Buckingham, on behalf of Christian Aid, wants to make Heathfield green and gave out information leaflets. JA will circulate at Chamber events. **ACTION: JA**

20. Public Relations & Marketing:-

1. The book was available for perusal.

21. Any other business:-

1. There were no issues raised.

22. Dates of the meetings for 2017:-

1. The following dates for the Tuesday meetings at 6.00pm at the Kings Church are as follows:-

25 July

24 October

There being no further business, the meeting closed at 6.50p.m.

Age Concern Heathfield & District

Overview

The charity is going through exciting times with a number of changes taking place. As a registered charity and not for profit organisation we provide a valuable community service to the elderly through our minibus and hospital car service managed and operated entirely by a team of volunteers. We now have three minibuses for shopping trips and a wider range of social outings, and between them we carry out over 500 journeys annually, covering 11,000 miles and carrying in excess of 4,500 passengers. The car service operates daily from Monday to Friday and handles in excess of 1,200 journeys per annum for those needing to visit the doctor or hospitals throughout a wide area of East Sussex, into Kent and sometimes Greater London.

Today

Following a change at the head of the organisation when Mike Hepworth stepped down two months ago as Co-Chair and I took the helm, we are moving forward with a refreshed executive team with some welcome new members. Dawn Brock has become Deputy Chair to assist with the day to day running of the charity and together we are introducing a number of new innovations to improve the service offering.

It is vital that we attract volunteer drivers to ensure that our expanding service is maintained and we are fortunate that through a concerted ongoing recruitment campaign the numbers have gone from strength to strength. Eighteen months ago we had only twelve drivers we now have forty.

In March we took delivery of our new minibus funded by the Department for Transport Community Minibus Fund, and we were delighted to have Huw Merriman our MP with us on its inaugural shopping run as you may have seen in the press.

Our latest newsletter has moved into the 21st Century and has been printed in colour for the first time. We are now looking to further develop this to include advertisements from local businesses to help fund future editions.

We are also building a website which will tell people about our services. As well as an area open to the public it will also feature a private area accessible to our volunteer drivers where they will be able to view work schedules, messages etc.

We are also gauging interest for a shopping bus to cover outlying areas to include Burwash, Broad Oak, Rushlake Green, Vines Cross, Dallington, Punnett's Town and Cade Street.

Age Concern in Mayfield which has recently ceased operations has asked us to take on the transportation arrangements for outings etc in the Mayfield and Five Ashes area. To help with this we plan to recruit further volunteer drivers from those areas.

We have also been very fortunate to have benefitted from a number of significant donations including one from the Co-op Community fund where we are to receive some £6,651 contributed by its customers for which we are extremely grateful. Donations such as these are always most welcome as they ensure that we are able to keep going.