

## **HEATHFIELD PARTNERSHIP**

**Minutes of the meeting that took place on Tuesday, 24<sup>th</sup> January 2006 at 6p.m.  
at the Union Church**

<b><u>Present:</u></b>	Teresa Blaxland	-	Chair
	Margaret Adams	-	Youth Centre
	Doug Brunger	-	Churches Together
	Peter Newnham	-	Heathfield/Waldron P C
	Sue Hanley	-	Old H/F & Cade Str: Amen: Soc:
	Rupert Simmons	-	ESCC
	TrevorGoldsmith	-	Chamber of Commerce
	Ben Blackman	-	Police
	Colin Williams	-	Farmers' Market
	Joanne Aldous	-	Town Coordinator

### **1. Apologies:**

1. were received from Sue Roach, Niki Oakes, Rosemary Mays-Smith and Tim Hough

### **2. Minutes of the last meeting:**

1. The minutes of the previous meeting were approved and signed as an accurate record.

### **3. Matters Arising:** *(to save duplication, please consult the previous minutes if clarification is needed)*

1. (5) 2 This has been actioned.
2. (5) 3 The matter was raised at the Trustees meeting. The Funday for 2006 has been set for 18<sup>th</sup> November.
3. (6) 8 The Pip has been taken away from Cross-in-Hand and when renovations have been completed, it was hoped to site it at the SPAR shop in Broad Oak.
4. (9) 4 Peter N confirmed that no firm date had been fixed yet for the double yellow lines.

### **4. Sport & Leisure:**

1. An application has been submitted to WDC for funding for the Swimming Pool Feasibility Study. The an estimate for the F.S. is £15000.
2. The Partnership will submit a bid for next year's funding for architect drawings for the chosen site.
3. A bid for funding from 'Awards for All' has been submitted.
4. Sue H informed the meeting that a questionnaire will be going out in the Town Guide for comments on recreational facilities in Heathfield.
5. A statement from Roy Price and his concerns about the Feasibility Study for the Swimming Pool was read out. A copy will be sent to Rosemary M-S, and to save postage, a copy will be handed out at the next committee meeting.

6. After a discussion it was agreed that the F.S. would be a thorough and independent study considering all sites.
7. Trevor G raise the subject of an all weather pitch for Broad Oak Boys Club siting it at H.C.C. The approximate cost would be £45000 including lighting and grants could be applied for to the Football Association and E.S.C.C. Alan Powell, Headteacher of H.C.C., is keen as the pitch would raised rental income.

## **5 Financial Report**

1. A summary of the Partnership's Financial position was circulated. The balance as at 29th January 2006 was £37818.23.
2. The figure of £1025 under Town Maps should be under Christmas Lights.....**ACTION**
3. £1000's worth of extra White Lights was bought and it was not clear on the accounts where this was. This would be raised at the next board meeting.....**ACTION**

## **6. IT Report/Website**

1. The PiPs are operating well.
2. There has been difficulty in meeting the criteria of the WARR Partnership with regard to training. Teresa B attended a WARR Partnership meeting in December to offer a variation letter in which certain criteria had been changed to meet the WARR Partnership's demands. This was accepted.
3. The document included the intention to buy laptops - piplights - to use for training. This was also acceptable.
4. Joanne A and Sue R are currently organising training dates.
5. The next phase is alpha business links. The process is lengthy and money is short but so far 'C' has been reached. A WDC grant of £1250 will go towards this project.
6. The Youth Council and HCC are to have their own pages on the website when it is up and running. Margaret Adams will help Sue R with editing.
7. A WDC bid for programming costs of £1000 has been applied for. It was hoped to include Neighbourhood Watch on the website and Ben B has found someone who will co-ordinate this.
8. Training This will be basic computer skills training in groups of 5. A taster session will reveal what skills people have. Sue R will meet with Vic Benney to set dates for training, booking venues and advertising.

## **7 Farmers' Market**

1. There was a good article in the Sussex Express on the Market.
2. There have been 2 record markets in November (31 stalls) and December (32 stalls). January and February have 24 stalls booked so far.
3. There are two stall vacancies.
4. A bid to WDC has been made for £600 to refurbish the Market tables.

## **8. Inward Investment**

1. A bid of £1750 has been made to WDC for signage.
2. The signs will match the colour of other street furniture and will be vandal proof car park signs and tourist boards.

## **9. High Street**

1. A meeting took place on the 25<sup>th</sup> January. Outstanding matters were discussed on Phase 4 with considerable concerns flagged up about the absence of the railings..
2. The 106 has not been signed yet but work was due to begin on the McCarthy & Stone development soon. Rosemary M-S is still hoping to persuade M & S to sign up to work on the Cherwell Road to their site entrance point as a complete project. £25000 has been applied for from the WDC 2006/07 round of bids for Phase 6 of the High Street which is the library section. The committee are also looking for money for this from the transport section and The Garfield Weston Trust. Phase 6 will cost approximately £90000
3. Transport Sue H is heading up a committee to deal with Transport. The Partnership would like to try and increase bus services to surrounding villages with possible funding from the Red Cross bequest. It was suggested that a representative of the Red Cross be invited to join the Transport committee.
4. The Partnership in conjunction with the Parish Council have arranged a 'clean-up' day for 8<sup>th</sup> April. The Youth Council are also involved and Rupert S hoped that all members of the Partnership would become involved.

## **10 Seminars**

1. 15<sup>th</sup> February a meeting of Hailsham Trust and 14<sup>th</sup> March - Small rural Towns. If you need more information please contact Joanne A.

## **11. Public Relations & Marketing**

1. The Funday was well covered in the news media. Advertisements for the PiP training itinerary are being dealt with.

**12 Any other business**

1. A Chamber of Commerce meeting on the 21st February will be discussing CCTV and Funday 2006.
2. It was suggested by the Board that a letter will be sent to other organisations not on the Partnership to see if they would be willing to send a representative to the meetings.

**13. Dates of the next meeting**

1. The dates of the next meetings are as follows:-
  - **Tuesday, 21<sup>st</sup> March 2006 at 6p.m.**
  - **Tuesday, 23<sup>rd</sup> May 2006 at 6p.m.**
  - **Tuesday, 11<sup>th</sup> July 2006 at 6p.m.**
  - **Tuesday, 12<sup>th</sup> September 2006 at 6p.m.**
  - **Tuesday, 7<sup>th</sup> November 2006 at 6p.m.**

There being no further business the meeting closed at 7.35p.m.

1. Apologies
2. Minutes of the last meeting
3. Matters Arising
4. Sport & Leisure
5. Financial Report
6. IT Report/Website
7. Farmers' Market
8. Inward Investment
9. High Street
10. Seminars
11. Public Relations & Marketing
12. Any other business
13. Date/time of the next meeting