

HEATHFIELD PARTNERSHIP

Minutes of the meeting that took place on Tuesday, 18th July 2006 at 6 p.m. at The Union Church, Heathfield.

<u>Present:</u>	Colin Williams	-	Farmers' Market
	Rupert Simmons	-	ESCC
	Rosemary Mays-Smith	-	Trustee
	Sue Hanley	-	Old H/F & Cade Str: Amen: Soc:
	Doug Brunger	-	Churches Together/Ramblers
	Joanne Aldous	-	Town Coordinator
	John Tolley	-	Trustee
	Teresa Blaxland	-	Trustee

1 Apologies:

1. Were received from Sue Roach, Niki Oakes, Peter Newnham, Trevor Goldsmith, Sue Roach and Angie Muddle.

2. Minutes of the last meeting:

1. The minutes were accepted as a true record of the meeting.

3. Matters Arising: *(to save duplication, please consult the previous minutes if clarification is needed)*

1. 6.6 There was no viable internet connection.
2. 12.3 The Parish were not split as to how to go ahead with the tunnel. It was not the responsibility of the P.C. to open and close the gate. The procedure being the gate would be opened by the P.C. and closed by W.D.C. Rupert confirmed that the Partnership was in favour of access for the Millenium Green and the Skateboard Park. It was agreed that Joanne on behalf of the Partnership send a letter to W.D.C. asking if satisfactory progress had been made in the matter, recognising the Health & Safety issues for employees. A copy will be send to the Chair of E.S.C.C. and P.C. with a draft to Teresa Blaxland and Rupert Simmons.....**ACTION**

4. Sport & Leisure

1. Rupert S has met with Bob Lake and Geoff Hart, representatives of Sport England, regarding investment for 2012 Olympics. The Heathfield Swimming Pool was on the Agenda.
2. Rupert S confirmed that Rye's success will help Heathfield's bidding process.
3. Don Rigg had sent out questionnaires to all schools, they are now collated and will provide vital information for the Consultant.

5. Financial Report:

1. Joanne A circulated a copy of the accounts which as at the 17th July 2006 stands at £55950.34 and Joanne A now has a paying in book.
2. IT are in need of more funds.
3. The Christmas Lights are now more clearly defined in the accounts.

6. IT/Website:

1. Sue Roach is on holiday so Colin W will keep a watching brief.
2. One more business link has been established.
3. PiP is still struggling to satisfy the criteria set by the WARR Partnership. A return was submitted recently and WARR have yet to respond. Rupert S appreciated how thoroughly Joanne A had collated the report.
4. Joanne A had also discovered that the 2002 contract with WARR had not been signed by Yvonne Hutchinson. This was duly rectified.
5. The take up of training is slowing down. Sue H suggested targeting the 21 members of the Parish Council. Joanne A will check with Diane Francis if flyers can be added to the Councillors' mail.....**ACTION**

7. Farmers' Market:

1. Since the last meeting there were 29 stalls at the May Market, 26 in June and 27 in July. 29 stalls are booked for August and 28 for September
2. For the rest of the year bookings are very good. Every Market people are being turned away who would like to sell.
3. In August there will be a stall giving Crime Prevention advice and selling Personal Alarms, Property Marking equipment and Shed Alarms, this is part of an initiative by the Safer Wealden Partnership.
4. The Heathfield Show was a bit of a disaster due to mud. Those who did get to the Show reported reasonably good sales.
5. There were 29 stalls booked, about 15 made it on to the site. Those who made it did reasonable well.
6. It was suggested that the Market be extended to the whole day. However Colin W pointed out that by lunchtime most people have finished shopping so the Market closes at 12.30p.m.

8. Inward Investment:

1. John T reported that there had been no change since the last meeting.
2. The completed Car Park signs are still waiting installation by ESCC.
3. Funds are available for Notice Boards with a map surrounded by business names. Two quotes have been obtained.
4. As prices for the Car Park signs have been kept low there are enough funds for gateway signs.
5. Colin W suggested a sign showing the twinning town be placed near the Coop.

9. High Street:

1. Detailed plans are now available on Phase 6 to raise funds.

10. Transport:

1. Sue H carried out research regarding Huffle Nursery lending 3 minibuses for a pilot scheme in return for the Partnership's help in gaining permit 19.
2. After a discussion it was agreed that a decision could not be made until completion of the Accessibility Audit. This would show whether minibuses were needed for a pilot scheme.
3. 2000 copies of a Questionnaire for the Audit have been distributed and are due back in August.
4. Rupert S recently attended a meeting with Eastbourne business where it was clear that for such an enterprise to succeed awareness of what transport system is needed in the future and economic caution was essential.

11. Seminars:

1. None had been attended.

12. Public Relations & Marketing:

1. Joanne A presented various papers containing editorials on the Partnership and Farmers' Market.

13. Any other business:

1. The Local Action Team had attended a meeting on the 29th June, the main issue being CCTV; Heathfield being the only market town without it. Ben Blackman gave details of quotes from two suppliers which will be discussed in detail at the next meeting on the 27th July.

14. Date of the next meeting:

1. Dates of the next meetings are as follows at 6p.m. and at the Union Church:-

12th September 2006 7th November 2006

There being no further business the meeting closed at 7.20p.m.

AGENDA

1. Apologies
2. Minutes of the last meeting
3. Matters Arising
4. Sport & Leisure
5. Financial Report
6. IT Report/Website
7. Farmers' Market
8. Inward Investment
9. High Street
10. Transport
11. Seminars
12. Public Relations & Marketing
13. Any other business
14. Date/time of the next meeting