

HEATHFIELD PARTNERSHIP

Minutes of the meeting that took place on Tuesday, 10th March 2009 at 6.00p.m. at The King's Church.

<u>Present:</u>	Teresa Blaxland	-	Chairman and Trustee
	Colin Williams	-	Trustee/Farmers' Market (D/Chairman)
	Rosemary Mays-Smith	-	Trustee
	Cllr. Rupert Simmons	-	Trustee
	John Tolley	-	Trustee
	Doug Brunger	-	Churches Together
	Beata Drury	-	Heathfield Youth Centre
	Joanne Aldous	-	Town Coordinator
	Sgt. Ruth Hammerton	-	Heathfield Police
	Sheran Thorpe	-	Clerk

1. Apologies:

1. Were received from Cllr. Niki Oakes, Cllr. Peter Newnham and Trevor Goldsmith

2. Minutes of the last meeting dated 27th January 2009:

1. These minutes were accepted as a true record and duly signed.

3. Matters Arising: *(to save duplication, please consult the previous minutes if clarification is needed)*

1. 3.3. New parts have been fitted having identified the parts that were causing problems and the sticker is now above the plug.
2. 13.2. This has been actioned.
3. 14.2. This has been actioned. There was a good turnout and the talk was very interesting.
4. 14.3. This was raised at the LAT meeting and Joanne A furnished an email address for the Fire Station. John T will issue an official invitation to the next LAT meeting.
5. 14.4. An article in the local press confirmed that meetings took place once a month in the library.

4. Sport & Leisure:

1. **Swimming Pool** £30000 is needed to get planning permission with the necessary surveys which will be applied for through HCC. The whole project needs to be 'marketed' professionally with headed paper and a good looking brochure. John T confirmed that it is a legal requirement for a company letterhead that it contains all the names of the Directors or none.
2. £12500 has already been spent on the Feasibility Study and of the remaining £7500 promised, £5000 has been collected. There have been some complaints from residents concerning lighting and traffic and the Partnership may be exposed to some liability however, the project is HCC's responsibility with the Partnership 'holding' the finance.
3. Jeff Hart of Freedom Leisure is looking into green areas.
3. **NCR21** There was an article in the January edition of the Evening Standard very pro-NCR21, with a picture of Boris Johnson cycling and a map showing parts of Heathfield and London. This has brought the route 'back into the frame' and Rosemary will write to

Boris Johnson.

5. Financial Report:

1. The balance as at 3rd March 2009 stands at £57,583.87.
2. The duplicated receipt of £10000 has been returned.

6. IT Report/Website:

1. A meeting took place on the 12th February focusing on the re-designing of the PiP homepage. Although the work is being carried out by ESCC, the IT committee have input in choosing the 'buttons'. However, as yet, no confirmation of approval had been received.
2. The following words were drafted for the back place:-

- Heathfield Public Information Point
- Free Access to Internet
- Comprehensive Community Information Service
- Local Business Directory.
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3. John T enquired what was the official description of green. Colin will try and sort this out.....ACTION

4. The Crown has not been upgraded yet as everything is being update. It should happen at the end of the month, then the IT committee will talk to them about WiFi, hopefully in May.
5. The History Section on the Website is underway but is a never ending process.
6. The Business Website is still waiting for work on the search engine to be carried out by 21st Century.
7. **Four or five sports personalities from the Courier would be good on the front page. Joanne A will investigate this.....ACTION.**
8. Joanne has met with Nick Potter and discussed a list of priorities which he is happy to fit in with his other professional work, although he is rather busy at the moment.
9. The Business and Youth websites are first on the list with feedback already received asking that the Youth Website be more flashy and lively.
10. Details circulated at the meeting showed hits on heathfield.net were increasing.
11. The Police Website, although experiencing some technical problems, was proving successful receiving reports of criminal damage and minor crimes.

7 Farmers' Market:

1. The first two Markets of the year were very successful considering January and February and normally quite quiet.
2. A new stall called Fallen Angel Brewery is proving popular. One or two more new stalls will be arriving in the next few months. 24 stalls have been booked for March and April.
3. A WDC directive called 'The Compost Doctor' will be at the April Market.
4. Sgt Ruth Hammerton will arrange to have a Crime Prevention Stall with Phil Edwards, Crime Prevention Officer, at the May Market before the Heathfield Show.

8. Inward Investment;

1. There is no specific news to report except that the next meeting will be held on 2nd April.

9. High Street

1. The finances for Phases 7 and 8 have been raised.
2. The work on completing the St. Barts roundabout starts on 6th April and will last for three months and because of this schedule, the final work on Heathfield High Street will now start in January 2010.
3. **Rosemary M-S raised the question of whether there were any penalty clauses in the Contract as they were needed. John T offered to check the contract.....ACTION.**

10. Transport

1. Beata D reported that the Transport project is going extremely well with thanks to Joanna A for organising the buses. However the scheme is fairly complicated and time consuming to run. It is supporting a number of projects as follows:-
 - Arranging a toboggan trip for the Juniors.
 - The Single Gender club, for years 10 to 12, have arranged trips for ice skating and swimming.
 - The Youth Council are taking a bus trip to London. Beata reported that they are very strong, work hard and very effectively.
 - It is hoped to organise a regular weekly trip to a Leisure Centre, either Hailsham or Uckfield, for swimming and the gym for years 10 and 11 plus 6th formers (14 years).
 - On the 28th March, a trip will be arranged for the first round of Duke of Edinburgh Awards Scheme.
 - Two trips have been arranged for 'funky teenagers'.
2. The County are looking to explore changes as to how buses are subsidized with a possibility of supporting Community Bus Projects. **It was hoped Joanna A would be able to attend a Conference on Community Buses that is due to take place.ACTION.**
3. Two members of the Youth Council attended the presentation and met the High Sheriff on the 5th February and discussed the Website and Youth Express.

11. LAT

1. The mobile CCTV is being repaired but will not return to Heathfield. However the committee are looking into purchasing a system that would be dedicated to Heathfield. Estimates from two suppliers, who will make a presentation to PC Cathy Codling, have been received and a discussion on lease -v- purchase will be discussed at the next meeting.
2. Neighbourhood policy has been adopted as a policy in Sussex.

3. Five PCSO will be patrolling in the area when current training is completed.
4. The Carnival will take place on 18th July.
5. Le Marche will take place on the Bank Monday holiday on 31st August.
6. Heathfield show will take place on the on 23rd May.
7. The Cuckoo Fair will take place on 25th April.
8. Festival - possibly 7 to 10th September.
9. **Four more Street Pastors are in training. Sgt. Ruth Hammerton asked if she could be informed of details about the number patrolling.....ACTION.**
10. With regard to the Alcohol Free Zone, the committee have decided to come down on the side of caution and not proceed as due to improved policing, there are far less incidents in the town. However, there is a new generation starting and Sgt. Ruth Hammerton is already talking charge and is meeting with Beata D and her team to discuss various problems.
11. The Cold Calling Policy is still ongoing. A written specification has to be discussed as to what is considered appropriate cold calling I.e. Religious, Political and Charity Groups are not included. Money is available for signage with the Parish Council contributing together with the Safer Wealden Partnership.

12. Seminars

1. There was no report on Seminars

13. Public Relations & Marketing

1. **There is some conjecture that the Heathfield section of the Courier is to be closed. Joanna A was asked to investigate.....ACTION.** John T suggested that if the closure does go ahead, it would be expedient to look into the possibility of adding news to heathfield.net.
2. Rupert S confirmed that the major objective for this year is to promote heathfield.net and is making a bid to produce some financial support. Nick Potter is fine tuning the programming of the Business site, working on accessibility. Hits are going well and once fully promoted, the website should be the communication tool of the whole community.
3. **Teresa B reminded the meeting that on the 12th May, Louise Baxter of Trading Standards will be attending the meeting and making a 10 to 15 minute presentation concerning the number of people who were caught out by scams. A number of representatives of the community had been invited including Neighbourhood Watch, Age Concern and PCSOs.**

14. Any other business

1. There was none.

13. Dates of the next meeting

1. The dates of the next meetings will take place at The King's Church at 6.00p.m. and are all on Tuesdays:-

12th May 2009
 21st July 2009
 22nd September 2009
 24th November 2009

There being no further business the meeting closed at 7.10p.m.

HEATHFIELD PARTNERSHIP

AGENDA

- 1. Apologies**
- 2. Minutes of the last meeting**
- 3. Matters Arising**
- 4. Sport & Leisure**
 1. Swimming Pool
 2. NCR21 North route
- 5. Financial Report**
- 6. IT Report/Website**
 1. Website
 2. PiPs
- 7. Farmers' Market**
- 8. Inward Investment**
- 9. High Street**
 1. Phases 6.7. and 8
- 10. Transport**
- 11. LAT (Police Local Area Committee)**

1. Street Pastors
- 12. Seminars**
- 13. Public Relations & Marketing**
- 14. Any other business**
- 15. Date/time of the next meeting**