

HEATHFIELD PARTNERSHIP TRUST LTD

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Heathfield Partnership Executive

Minutes of the meeting held on Tuesday, 5 July 2016 at 6p.m. at The King's Church.

<u>Present:</u>	Colin Williams	-	Chairman & Trustee
	Margaret Hughes	-	Churches Together
	Cllr. Jean Holmwood	-	Parish Council
	Lyn Plant	-	U3A
	John Tolley	-	Trustee
	Ruth Waller	-	Street Pastors
	Cllr. Dick Angel	-	Wealden DC
	Tim Hough	-	Trustee/Treasurer
	Mike Hepworth	-	Age Concern
	Richard Karn	-	Trustee/Swimming Pool
	Laura Heales	-	AIRS
	Joanne Aldous	-	Town Co-ordinator
	Sheran Crichton	-	Minute taker

1. Apologies:-

1. Were received from Rosemary Mays-Smith and Cllr. Rupert Simmons.

2. Minutes of the meeting held on 26 April 2016:-

1. Once the following errors were corrected:-

Agenda item 11 - Street Pastors. Ends at 3. The Youth Club.....

Agenda item 11 - Final three paragraphs to under Agenda item 12 Churches Together.

The minutes were accepted and signed as a true record of the meeting.

3. Matters Arising:- (to save duplication, please consult the previous minutes if clarification is needed)

1. (6.3.) This was actioned

4. Sport & Leisure:-

(a) Swimming Pool

1. Richard Karn made the following report:-

- With the number of housing developments being considered by WDC and the committee holding back on fund raising due to the lack of public committed funds, Richard is seeking a meeting with WDC Leader and Chief Executive to remind them of the Swimming Pool project and hopefully obtain committed funds.
- Trevor has contact with the developer of the 'Beehive' development and will hopefully ask him to lobby for council funding. **Trevor will also give Richard an introduction to Sussex Homes...ACTION.**
- The Business Plan has not been reviewed for three years and Freedom Leisure will review and update on the 'dry side' as there is now additional competition with the new gym at Broad Oak.

4. Sport & Leisure (Cont'd):-

(a) Swimming Pool (cont'd)

d) Holy Cross Priory held a Fete and raised £110 for the Swimming Pool Fund.

5. Financial Report:-

1. The balance as at 4 July 2016 stands at £70,712.85.
2. £500 has been received from Police Property Act Fund towards Heathfield Works!
3. £15,038 has been received from WDC for the annual grant.
4. HSBC sponsorship for Heathfield Works! has now ended.

6. IT Report/Website:-

1. A meeting was held on 30 June.
2. It was suggested that website links should be free rather than charging a nominal fee.
3. A separate meeting will be convened to discuss Facebook and Twitter.

7. Farmers Market:-

1. There were 15 stalls in April, 14 in May, 15 in June and to date, 16 for July. The Silver band will be attending the July market. The HCC Swing band will be invited to attend the November market.
2. The stallholders were canvassed regarding reviewing the location of the market i.e. move inside etc. The prevailing feeling was to stay at the Coop and continue using FM stalls.
3. The storage of the trailer will moved to another location in August and a cover ordered.
4. From January 2017, the cost of stalls will be increased by £2, together with the hire costs for external organisations asking to rent the stalls.
5. The high cost of Insurance will be reviewed to see whether it can be reduced by using another provider.

8. Inward Investment:-

(b) Incubator Units:-

1. There is no report.

(a) Broadband:-

1. Work is beginning to start in Waldron to correct problems.

9. Transport:-

1. No trips have been undertaken since the last Executive meeting.

10. LAT:-

1. A meeting was held on 9 June.
2. Two PCSOs have been retained and will now be based at Hailsham, thereby Heathfield will be losing their valuable local knowledge.
3. The CCTV cameras will also be monitored in Hailsham.
4. The Police Station, at the moment is going, another base is being sought.

11. Street Pastors:-

1. The Street Pastors are still out every Friday evening meeting people who need assistance.
2. The Management team are meeting next week.

12. Churches Together:-

1. **Christian Aid** - At our AGM in April, we had a speaker from Christian Aid who spoke about various aspects of their work, not only with emergency aid but also campaign work, speaking for those who cannot speak for themselves. With topics like gender equality and climate change, development work providing tools and training to enable people to raise land so it did not flood, so not only did they not lose their homes but could plant and harvest crops.
2. Following this in Christian Aid week there were collections, coffee mornings and quiz nights which helped to raise £1250. On 17th September there is a sponsored walk along the Cuckoo Trail.
3. **Heathfield Show** - The Sanctuary Space at the Heathfield Show was well used with adults appreciating the quiet space and the children's area was particularly appreciated. We hope to repeat it next year, learning from the experience.
4. **Refugee Crisis** - The Dioceses of Chichester is joining with the Dioceses of Arundel & Brighton to work through an existing specialist charity, 'Voices in Exile', and fund a case worker to support refugees in Sussex. They are also trying to create a pool of time and talents to be made available to 'Voices in Exile'.
5. **Future Events** - United Services 6.30 10th July Gamelands Methodist Church - 14th August All Saints Old Heathfield - Café Church 8th July 6.30-9pm Costa Coffee Shop **OPEN TO ALL AGES** - Lunches at Le Marche - Autumn Social 10th November

13. Heathfield Works!:-

1. The next cohort starts in September, combining with Hailsham, meeting either in Hailsham or Heathfield.
2. HSBC, who were funding half of the National costs, have completed a five year commitment and are not renewing the funding after April. It costs £120,000 annually to run the full team.
3. The whole of the Heathfield team are in post but cuts are being made to the Hailsham Team.

14. U3A:-

1. Lyn Plant has been voted as chair person and the first AGM has taken place.
2. So far there are 124 members and nineteen groups are now running, in the last two months Italian and play reading have started.
3. Lyn will let Mike have information on U3A so it can be placed in the next Age Concern newsletter.....**ACTION**

15. Responders' Scheme:-

1. There was no report.

16. Age concern:-

1. Three trips in the summer had to be cancelled due to lack of drivers, thankfully there are now more.
2. There has been no news since the new bus was ordered 18 months ago, apparently there has not been allocation time available to build it.

17. Chamber of Commerce:-

1. An open meeting was held on 10 May with discussions concerning how to encourage the public to stop and shop in Heathfield. A map with glossy adverts was suggested also a loyalty scheme and encourage shops to offer 10% discount.
2. No date has been set for the Christmas event, but a newsletter will be sent out in due course.
3. Two committee members will be standing down at the 20 July AGM; these spaces need to be filled.
4. The Chestnut Tree Hospice is the Chamber's Charity for 2016.

18. AiRS:-

1. An AGM meeting took place in June.
2. A cream tea has been organised in the PC offices with charity representatives on 14 July, 1p.m. to 4p.m. Details will be sent to Joanne for the website.
3. The following points were made by committee members:-
 - a) **Ask a representative from the Community Hub to become a member of the Partnership Executive..ACTION**
 - b) Promote the idea of the Community Hub to various organisations, the library, schools (attend assemblies and talk about volunteering) and notice boards.
 - c) **There is a new marketing person in post at HCC, Richard send an email and suggest contacting Jean Holmwood.ACTION**
4. The Heathfield Volunteer Centre is open on Monday morning 10a.m. to 12 noon and in the Parish Council office on Friday from 1p.m. to 3p.m. Also in the Library on Thursday between 10a.m. and 12 noon.

19. Public Relations & Marketing:

1. The book was available for perusal.

20. Any other business:-

1. Heathfield First: The plan is to offer business adverts on the website and look at setting up a community page for people to send in articles.
2. Heathfield Churches: Are putting out magazines every month.

21. Dates of the meetings for 2016:-

1. The following date for the Tuesday meeting is as follows:-

25 October

There being no further business, the meeting closed at 7.00p.m